

HIGHLAND LAKES CONDOMINIUM ASSOCIATION

SHRUB REMOVAL REQUEST FORM

Only diseased, dead or partially dead, and badly overgrown shrubs on common grounds will be considered for removal. All requests must be approved by a Grounds Committee representative and must be submitted in writing to the Clubhouse office.

NAME _____ UNIT # _____

ADDRESS _____

CONTACT NUMBER(S) _____

GENERAL LOCATION OF SHRUB TO BE REMOVED _____

I understand that the Association will bear the cost for the removal of the shrub(s) and that I will be responsible for the purchase and the planting of a replacement shrub or some other attractive landscaping.

Name

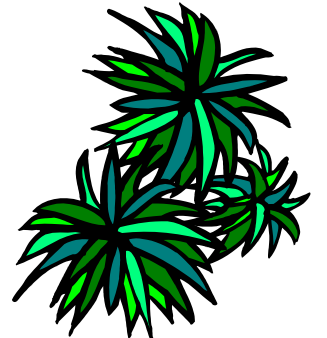
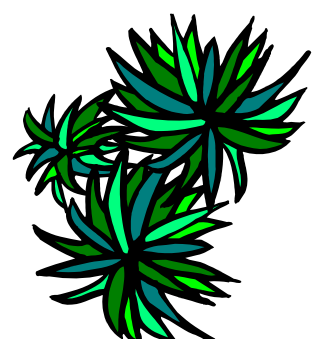
Date



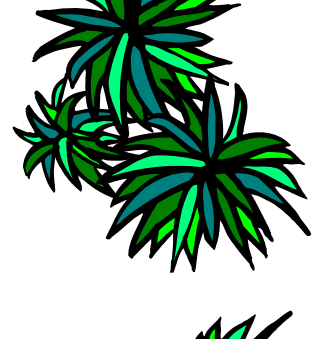
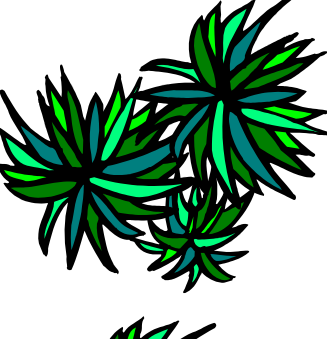
SHRUB REMOVAL INFORMATION

Because Highland Lakes is over 35 years old, many of our shrubs and bushes are overgrown or are in poor condition. It has customarily been the practice that, unless the shrub or bush is dead, the Grounds Committee will not approve its removal. This policy has been modified somewhat, to allow for the removal of overgrown shrubs and bushes or those that are in poor condition. There are conditions to be met however; these conditions are outlined on the Shrub Removal Request Form on the other side of this flyer.

The time established for the Fall 2010 Shrub Removal Program is during the weeks of October 25-November 5.



Requests must be submitted to the Grounds Committee NO LATER THAN OCTOBER 20, 2010 so that the Committee has ample time to review the request. The Committee has a mail box in the Clubhouse office. Be sure the form is completely filled out and that you understand that, while the Association will bear the cost of removal, you will be responsible for the purchase and planting of a replacement shrub or bush, and the general repair or restoration of the flower bed.



If such removal will necessitate a landscape plan, you must submit that plan, along with a Grounds Request, indicating what you are putting in as a replacement and a representative of the Grounds Committee will inspect the planting. Please be aware that this program will only take place during one week in October or November, weather permitting.

***Please Note:** Patio shrubs and bushes are not covered for removal, they are the Co-Owner's responsibility. This program only covers the bushes on common grounds.*



Ray Parzych, Co-Chairman - Grounds Committee